

“ HOW TO SUBMIT NOMINATIONS ”

- ❑ The **PROCESS** entails invitation of entries in different categories from various organizations. Each Category should be submitted in about 2700 words excluding attachments. Each organization is given the freedom to present the entry using their own creativity, knowledge & empirical data. The supportings with each entry may be of a different nature.
- ❑ **CRITERIA**
 - ORGANIZATION CATEGORY - Each entry should be accompanied by write up of not more than 2700 words excluding attachment; Profile of the Company & Brochure; Media write-ups & Interviews as annexure.
 - INDIVIDUAL CATEGORY – Each entry should be accompanied by personal profile of nominated person; Achievements; Awards & Accolades received; Media Coverage; Articles published; Photographs and any other relevant details.
- ❑ The **JURY** evaluates each entry & prepares a shortlist. The decision of the Jury is final & binding. On the day of the event none of the applicants /participants know as to who is winning the Award. The envelope is opened by the Jury or the Chief Guest to announce the “**AWARD WINNERS**”.
- ❑ Kindly fill up the **NOMINATION FORM** (Please tick mark the appropriate boxes). The application for the Award Categories (can also send entries / nominations for multiple categories & Awards) should submit as:
 - (a) Soft Copy (CD / DVD) & Hard Copy along with Cheque / DD to the following address as mentioned below:

HR AWARDS 2010 - 2011
Co - ordination Office:
Beach Croft Building, 1st Floor,
Juhu Tara Road, Santacruz (W)
Mumbai – 400 049
☎ +91 022 - 26611394 / 09821622111
 - (OR)
 - (b) Nomination via email & Payment via Bank Transfer.
- ❑ **NOMINATION FEE: INDIAN (RS. 10,000/-) & OVERSEAS (USD 220) + 10.3% Service Tax Per Nomination**



10th - 12th February, 2011 • Taj Lands End, Mumbai



❑ **PAYMENT DETAILS:**

- (a) **Cheque / DD** should be drawn in favour of "World HRD Congress" payable in Mumbai, India. Please deliver checks directly to the Co-ordination Office.
- (b) **Bank Transfer** must be addressed to the
(Pls. email/fax us a copy of the deposit slip with the company contact details indicated)
- Bank Name: State Bank of India
 - Branch: Juhu Tara Road
 - Account Name: World HRD Congress
 - Account number: 30014381522
 - Swift Code: SBININBB540
 - IFS Code: SBIN0001685
 - Branch Address : Sri Lalita Building, Nr. Bombay Flying Club, Juhu Tara Road, Mumbai-400049

❑ **For further information or assistance please call on + 91 022 26611394 / 09821622111.**